

ALTAMONT FARMERS' MARKET

RULES AND REGULATIONS 2016

Altamont Farmers' Market Mission:

- Provide opportunity for local agriculture to sell their agricultural products directly to the consumer
- Provide homegrown, fresh nutritious foods and products to the community
- Revitalize downtown Altamont's business and shopping district
- Foster social gathering and community activity

Governing Body:

1. The Altamont Farmers' Market is sponsored by the Village of Altamont. As sponsor the Village will:
 - Establish rules and regulations, adopting and amending as needed;
 - Establish requirements for participation in the Altamont Farmers' Market;
 - Establish and collect annual dues and/or stall rental fees;
 - Establish the operational schedule of the market;
 - Advertise and promote the market;
 - Establish a market steering committee to assist the sponsor in establishing market policy

Seasons and Times of Operation:

The Altamont Farmers' Market will operate:

Location: Altamont Free Library (Train Station), 172 Main Street, Altamont
Season: July 1 to October 1 (weather permitting)
Days of the week: Sunday through Tuesday, Thursday through Saturday (closed Wednesdays)
Times: Weekdays 11 am to 6 pm, Weekends 10 am to 2 pm

General Rules:

- Vendors are restricted to growers, craft persons, producers of homemade products or other vendors located within New York State and approved by the Village of Altamont. Items purchased for resale at the market must be from neighboring farms in New York State and not from wholesale markets. These items must be identified with a sign indicating the farm name and address of where they were grown.
- Craft sellers will be limited to no more than 20% of the total number of vendors at the market.
- Vendors must be at market no later than 10:30 am and be ready to sell by 11 am on Weekdays. Setup may not begin prior to 10 am. No sales may take place prior to 11 am.
- Vendors must be at market no later than 9:30 am and be ready to sell by 10 am on Saturday and Sundays. Setup may not begin prior to 9 am. No sales may take place prior to 10 am.

- Vendors are required to remain open and selling until close of market, unless prior permission by the Village of Altamont is obtained.
- A vendor fee of \$ 5.00 per week or \$ 40.00 for the season payable to Village of Altamont. Fees are to be used for the promotion and advertisement of Altamont Farmers' Market.
- Vendor must provide Village of Altamont with a completed Indemnification and Hold Harmless Agreement and a Certificate of Insurance Binder listing both the Village of Altamont and the Altamont Free Library as "additional insured".
- No Solicitation by Political, Religious or other Special Interest Groups or Individuals is permitted at the Market.
- Non-Profit Organizations must apply and be approved by the Village of Altamont, shall adhere to all the same guidelines, rules and regulations as all other Vendors.
- No discrimination of any form shall be permitted by the Village of Altamont or vendors at the market.
- No dogs shall be allowed within the market except assistance dogs.
- No smoking, firearms, fireworks or consumption of alcoholic beverages allowed at the market.
- No amplified music allowed unless approved or provided by the Village of Altamont.

Items of Sale General:

- Vegetables, fruits, grains, cheese, dairy products, meats (with proper refrigeration), prepared foods, fruit juices, cider, baked goods, maple products, honey, plants, flowers and nursery products.
- Goods offered are expected to be of the highest quality. If in the opinion of the Village of Altamont, a vendor offers inferior quality products, the vendor may be asked to withdraw.
- Products for sale must be clearly priced and displayed in a manner that does not mislead customers.

Agricultural Products:

- Agricultural products should be free of visible defects, disease, or insect problems and should meet standards for quality freshness, size and grade.

Local, State and Federal Regulations:

- All Vendors are to complete a Village of Altamont application prior to participating in the Altamont Farmers' Market.

- All applicable Local, State and Federal regulations must be adhered to when participating at Altamont Farmers' Market.
- Vendors selling taxable items must display a valid NYS Certificate of Authority.
- Vendors selling nursery and greenhouse crops must display a valid NYS Nursery License.
- Vendors selling by weight must have scales approved by the County Department of Weights and Measures.
- Vendors selling by volume are required to use standard size containers, such as a pint, quart, ½ peck, peck, ½ bushel and bushel.
- Vendors selling wine must display a valid NYS Winery License.
- Vendors selling processed foods, prepared foods, other perishable items shall do so in compliance with the requirements of the Health Department and the Department of Agriculture and Markets.

Vendor Guidelines:

- Vendors must post a sign clearly showing their name and location.
- Vendors will be responsible for all equipment and supplies for the setup of a booth, including tables, display racks, and covering.
- Vendors should display goods so they are easily accessible to customers.
- Displays should be constructed in such a way that they do not pose a hazard to customers.
- Each vendor is required to keep their stand area neat and clear of obstacles, litter and debris. Vendors who provide samples and/or products that will result in material waste, must provide containers for waste disposal.
- Vendors are expected to treat customers in a courteous manner.
- At the end of the market day, vendors must clean up their space and remove all refuse.