



Draft Planning Board
Regular Meeting
December 22, 2014

Cathy Glass, Acting Chairman
Steve Caruso, Board member
Elaine Van De Carr, Board member
Tim Wilford, Board member
Kevin Clancy, Board member

Dean Whalen, Board Liaison
Kelly Best, Secretary
Jason Peterson, Land Surveyor for the Bushes
Zachary Cowan, Applicant
3 Guilderland High School Students

The Acting Chairman opened the meeting at 7:05 pm.

Board member Caruso made a motion to approve the minutes from the October meeting. Board member Van De Carr seconded the motion. Caruso – In Favor, Van De Carr – In Favor, Wilford – In Favor, Clancy – Abstain, Glass – In Favor.

Board member Van De Carr made a motion to approve the minutes from the November meeting. Board member Caruso seconded the motion. Caruso – In Favor, Van De Carr – In Favor, Wilford – In Favor, Clancy – Abstain, Glass – In Favor.

The Board reviewed the Sign Approval application of Mr. Cowan. Mr. Cowan reviewed his plans for a wooden sign which he would like to mount to the building using a hand crafted cast iron triangle bracket. He proposed using LED lighting embedded in to the sign. The Board changed the application to reflect “internal lighting” and informed Mr. Cowan that he should have an electrical inspection once the sign is installed. The Building Inspector will be asked to confirm for the board that the electrical inspection is completed and the sign conforms to the approved submission.

Acting Chairman Glass made a motion to approve the sign application of Mr. Cowan for the Severson Insurance Agency. Mr. Cowan can install the sign at 104 Maple Avenue, Altamont, New York, 12009 on the brick masonry above the entrance door using a triangle shape bracket and use only internal LED lighting in accordance with the Village Code. Board member Van De Carr seconded the motion. All in favor.

Acting Chairman Glass read into the record the notice of the Public Hearing for the request of Mr. and Mrs. Bush for a minor subdivision at 7:14 pm. Mr. Peterson reviewed the updated material requested by the Planning Board per the recommendations of Jan Weston. This included the water course setback, adding notes to the surveyor’s notes and fixing all typos.

The Board reviewed the fact that the new lot is within code and is a buildable lot. The Board discussed with Mr. Peterson that the curb cut will be made from Brandle Road. Mr. Peterson stated that the

Bushes understood that. The Bushes are aware that some of the vegetation and shrubs would have to be removed for the curb cut.

The Planning Board reviewed the short form SEQRA submitted. They did not find that by subdividing and building a home on the property would affect the environment or character of the neighborhood.

Acting Chairman Glass made a motion to the SEQRA as a Negative Declaration. Board member Wilford seconded the motion. All in favor.

Acting Chairman Glass made a motion to close the Public Hearing. Board member Wilford seconded the motion. All in favor.

Board member Caruso made a motion to approve the minor sub-division request of Wayde and Monica Bush for a Minor Subdivision of 260 Brandle Road, one lot consisting of 18,238 sq ft and the second lot consisting of 1.42 acres pursuant to Article 1 Section 315-5, tax map number 37.19-2-27.2 zoned R15. Board member Van De Carr seconded the motion. All in favor.

The Acting Chairman stated that the next scheduled meeting of the Planning Board will be on Monday, January 26, 2015.

Board member Wilford made a motion to adjourn at 7:47 pm. Board member Clancy seconded the motion. All in favor.

Respectfully submitted,

Kelly Best